

CIVIL SERVICES

- Entry into the IAS, IPS and the Central Services,
Group A and Group B is through

The All India Combined Competitive Examination for the Civil Services
conducted by

The Union Public Service Commission (UPSC) in different centers spread all over the country.

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Civil Services Aptitude Test

(Paper 1) (200 marks) - Duration : Two hrs.

- Current events of national and international importance
- History of India and Indian national movement
- Indian and World Geography- physical, social, economic geography of India and the world
- Indian Polity and governance – constitution, political system, panchayati raj, public policy, Rights issues, etc.
- Economic and social development – sustainable development, poverty, inclusion, demographics, social sector initiatives etc.
- General issues on environmental ecology, bio-diversity and climate change-that donot require subject specialization
- General science.

- **(Paper II) (200 marks) – Duration : Two hrs**
- Comprehension
- Interpersonal skills including communication skills
- Logical reasoning and analytical ability
- Decision making and problem solving
- General mental ability
- Basic numeracy (numbers and their relations, orders of magnitude etc. (Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc. –Class X level)
- English language comprehension skills (Class X level)

- However, recruitment to the Indian Forest Service is through a different procedure. Entry into the State Civil Services is through a competitive examination conducted by every state public service commission.
- Anyone thinking of taking up civil service, should have an idea how difficult it is to get in as lakhs of candidates apply for the 400 to 500 vacancies that may arise. So once you decide to appear in civil service exam, one should be prepared to slog endlessly.

INDIAN FOREST SERVICE

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APPLICATION FORM

- The application form along with an Information Brochure containing general instructions for filling up the form, an acknowledgement card and an envelope for sending the application is obtainable from the designated Head Post Offices/ Post Offices throughout the country against a specified cash payment.

NOTE: Form should be purchased from the designated Post Offices only and not from any other agency. This form can be used only once and for only one examination.

NOTIFICATIONS

- Notification along with application forms for the civil service exam will appear in all the daily newspapers and the Rozgar Samachar/**Employment News** by the end of **December** each year.
- The duly filled in application form and the acknowledgement card should then be mailed in the special envelope supplied with the Information Brochure to :

**Secretary, Union PublicServiceCommission,
Dholpur House, Shahjahan Road, New Delhi-
110 011**

CONFIRMATION

- A registration number is given as a token of receipt of the application.
- If a candidate does not receive an acknowledgement within 30 days, he is advised to contact the UPSC.
- Further communications to the UPSC should contain name of examination, registration no., name and postal address as given in the application..

ELIGIBILITY

EDUCATION: 1. Graduates in any discipline from a recognised university.

2. Candidates having professional and technical qualifications recognised by the government are also eligible.

AGE LIMITS :

- 21 -30 years on the 1st August of the year in which examination is being held.
- The upper age limit may be relaxed in respect of the SC/ST and other backward classes.

PHYSICAL STANDARDS :

- Candidates must be physically fit according to physical standards for admission to Civil Services Examination.

EXAMINATION & SELECTION

- **Preliminary Examination(MAY/JUNE)** :
It is of objective type, which is a qualifying examination for the selection of candidates for Main Examination
- **Main Examination**
(OCTOBER/NOVEMBER) :It consists of written examination and interview for the selection of candidates for the various services and posts.

Preliminary Examination

- Paper I is of general studies
- paper II is from a selected list of optional subjects for preliminary examinations.
- The question papers are set in Hindi as well as in English.
- The course content for the optional subjects will be of the degree level.
- Each paper is of two hours duration.
- Blind candidates are allowed an extra time of 20 minutes for each paper.
- Only those candidates who are declared by the Commission to have qualified in the Preliminary Examination in a year will be eligible for admission to the Main Examination of that year provided they are otherwise eligible for admission to the Main Examination.
- Subjects for Paper II (one subject to be selected): Agriculture, Animal Husbandry and [Veterinary Science](#), Botany, Chemistry, Civil Engineering, Commerce, Economics, [Electrical Engineering](#), Geography, Geology, Indian History, Law, Mathematics, Mechanical Engineering, Medical Science, Philosophy, Physics, Political [Science](#), Psychology, Public Administration, Sociology, Statistics, Zoology.

Main Examination

- Each paper is of 3 hours duration.
 - Papers for main examination :
 - Paper I - One Indian language (selected by the candidate) 300 marks
 - Paper II - English 300 marks
 - Paper III - Essay 200 marks
 - Paper IV&V - General Studies 300 marks each
 - Paper VI-IX - Any two subjects (optional papers to be selected by the candidate) with two papers each 300 marks for each
- Optional Papers: Agriculture, Animal Husbandry and Veterinary Science, Botany, Chemistry, Civil Engineering, Commerce, Economics, Electrical Engineering, Geography, Geology, Indian History, Law, Mathematics, Mechanical Engineering, Medical Science, Philosophy, Physics, Political Science, Psychology, Public Administration, Sociology, Statistics, Zoology.

Interview (April/May)

- Candidates who obtain minimum qualifying marks in the written part of the Main Examination shall be summoned for an interview.
- It is usually conducted in the month of April/May every year. Candidate will be asked questions on matters of general interest.
- The object of the interview is to assess the personal suitability and judge the mental caliber of the candidate.
- The candidate must exhibit an intelligent interest in events happening around him so that he appears to be a complete personality.
- The interview will carry 300 marks (with no minimum qualifying marks).
- There is also a medical test, especially rigid for IPS. Out of the final candidates selected top rankers are appointed as IAS officers.
- Once appointed, all probationary officers of the All India and Central Services undergo a compulsory foundation training.

SELECTION

The Indian Civil Services are organised into two main sections.

1. (i) All India Services
2. (ii) The Central Services.

All India Services :

1. Indian Administrative Service (IAS)
2. Indian Police Service (IPS)
3. Indian Forest Service (IFtS)

Central Services -Groups A

Indian Foreign Service (IFS)

Indian Railway Service

Indian Postal Service

Indian Customs and Central Excise

Indian Ordinance Factories Service

Indian Defence Estates Service

Indian Revenue Service

Indian Information Service

Accounts and Auditing Services

(including

The Indian Audit and Accounts Service,

The Indian Civil Accounts Service,

The Indian Defence Accounts Service,

The Indian Revenue Service.)

Central Trade Services

Central Industrial Security Force **Group B:**

Central Secretariat Services (Section Officer Grade)

Railway Board Secretariat Services (Section Officer Grade)

Armed Forces Headquarters Civil Services (Assistant Civilian Staff Officer Grade)

Customs Appraisers' Services

The Delhi, Andaman and Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Civil Services

The Delhi, Andaman and Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Police Services

Pondicherry Civil Services

State Civil Services

Central Services -Group B

- The categories of services to which candidates are selected through the SCS examination are as under:
 - (a) State Civil Services, Class-I (SCS)
 - (b) State Police Service, Class-I (SPS).
 - (c) Block Development Officer.
 - (d) Tehsildar/Talukadar/Asstt. Collector.
 - (e) Excise and Taxation Officer.
 - (f) Distt. Employment Officer.
 - (g) Distt. Treasury Officer.
 - (h) Distt Welfare Officer.
 - (i) Asstt Registrar Cooperative Societies.
 - (j) Distt. Food and Supplies Controller/Officer.
 - (k) Any other Class-I/Class-II service notified as per rules by the concerned State.